

64-538

22 January 1964

MEMORANDUM FOR: Executive Director / Comptroller

SUBJECT: Space Requirement for the NIPE Staff

1. I am attaching a memorandum which shows the on board strength of the NIPE Staff as opposed to the authorized strength based on our requirements as originally submitted. Although we had originally estimated a total of 18 positions (of which nine are supergrades), I think that the present on board strength of 14 (of which three are temporary) will cover requirements for the foreseeable future.

2. The room space allotted (two rooms on the seventh floor and five rooms on the first floor) is adequate and suitable for the permanent staff. In addition to this, we need two representational offices during the temporary assignments of

[redacted] has been taken care of by the additional office made available on the seventh floor. In addition to this, I am satisfied after considerable reflection that we need one more representational office for [redacted]. As you know, he is coming down here at a very considerable sacrifice and against the express wishes of the senior partners of his firm. I understand that Roswell Gilpatric has persuaded [redacted] that [redacted] assignment is of sufficient importance as to justify his absence from New York. I do feel that we should give him adequate space while he is here on an assignment which will probably run through June. What is perhaps more important than [redacted] personal convenience is the fact that he will be dealing with the senior officials of the Intelligence Community, with particular emphasis on NSA, and should have a reasonable base from which to operate.

25X1

25X1

25X1

25X1

3. I put this all in writing as [] has been extraordinarily helpful in working out various possibilities and I wanted to make our requirement a matter of official record. He has suggested that we make use of a room which will be available for a couple of months and then find other temporary space when this becomes necessary. Such an arrangement is perfectly satisfactory.

25X1

[]

25X1

JOHN A. BROSS
D/DCI/NIPE

Attachment

N I P E S T A F F

AUTHORIZED

ON BOARD

Supergrades - Permanent

3 GS-18

[REDACTED]

25X1

4 GS-18/15

Mr. Bross

Mr. Parrott

2 GS-17

[REDACTED]

25X1

Supergrades - Temporary

[REDACTED]

25X1

Supergrades = 9

Supergrades = 7*

2 GS-15

[REDACTED]

25X1

GS-15 = 2

7 Clerical

[REDACTED]

25X1

**

S

= 5

18 TOTAL

TOTAL

14 ***

* Of which two [REDACTED] are temporary.

25X1

** Until March.

*** Of which three [REDACTED] temporary
and one [REDACTED] leaving in March.

25X1

7 January 1964

MEMORANDUM FOR: Mr. Paul Chretien

SUBJECT:

Assignment of [redacted]
and [redacted]

STAT
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1. Given below is information on the assignment of the

[redacted]

STAT

2. [redacted] have been assigned to the immediate staff of the Director of Central Intelligence to assist him in carrying out his responsibilities with respect to the Intelligence Community as a whole.

3. As you know, by statute, reinforced by NSC and Presidential directives, the DCI is charged with coordination of all elements of the Community, in the interest of efficiency and completeness of coverage, with a minimum of waste and duplication. Working with the Deputy to the DCI for National Intelligence Programs Evaluation (Mr. Bross), [redacted] will undertake specific assignments in support of the Director's responsibilities in this field.

/s/

Thomas A. Parrott

TAP/mm

Orig & 1 - addressee
1 - Mr. Bross
1 - Ex. Dir. ✓

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